

PHARMACY COUNCIL OF INDIA

**Standard Inspection Format (S.I.F) for institutions conducting B. Pharm for 100 admns.
(To be filled and submitted to PCI by an organization seeking approval of the
Course / continuation of the approval)**

(SIF-B-1)

To be filled up by P.C.I.

To be filled up by inspectors

Inspection No:

Date of Inspection:

FILE No. :

**NAME OF THE INSPECTORS: 1.
(BLOCK LETTERS)**

2.

PART – I

A - GENERAL INFORMATION

A – I .1 Name of the Institution: Complete Postal address: STD code Telephone No. Fax No. E-mail	Malla Reddy college of Pharmacy Maisammaguda, Dhualapally post, via Hakimpet, Secunderabad- 500100. Tel: 040-64632249, 09348161224 Fax No: 040-23090485 E.mail: chmrpc@gmail.com and muvvala1963@yahoo.co.in
Year of Establishment	2004
Status of the course conducting body: Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society/Trust)	Private Enclosed (Enclosure-1)
A – I .2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No: Fax No: E-mail Web Site:	C M R Educational Society Malla Reddy college of Pharmacy, Maisammaguda, Dhualapally post, Secunderabad- 500100. Tel: 040-23792154, 09848252418 Fax No: 040-23792153, chmrpc@gmail.com www.mrcp.ac.in Enclosed (Enclosure-1)
A – I .3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No Office Residence Mobile No. Fax No E-Mail	Dr. M. SUDHAKAR, Professor & Principal, Malla Reddy college of Pharmacy Maisammaguda, Dhualapally post, via Hakimpet, Secunderabad- 500100. Tel: 040-64632249 (off.) Mobile No.: 09348161224; Fax No: 040-23090485 E.mail: muvvala1963@yahoo.co.in ; chmrpc@gmail.com

Signature of the Head of the Institution

Signature of the Inspectors

A – I. 4 Name and Address of the Head of the Institution	Dr. M. Sudhakar, Malla Reddy College of Pharmacy Res. Address : 5-11-194/392, Plot No: 392; Venkateswara Nagar; Moulali, Hyderabad-500040
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A –I. 5

FOR INSTITUTION SEEKING CONTINUATION OF APPROVAL

a. Details of Affiliation Fee Paid

Name of the Course	Affiliation Fee paid up to	Receipt No	Dated	Remarks of the Inspectors
B. Pharm	2016-17	664589	10/08/2016	

b. APPROVAL STATUS: (Enclosure-2)

Name of the Course	Approved up to	In take Approved and Admitted	PCI	STATE GOVERNMENT	UNIVERSITY	Remarks of the Inspectors
B. Pharm	2016-17	Approval Letter No and Date	32-372/2012-PCI/38410-16;dt.11/09/2014	G.O.NO.:60; 4/08/2014	596-MR/H/Pharmacy/2015-16/Acad.IV-1, Dt:11.12.2015	
		Approved Intake	100	100	100	
		Actually Admitted	Admissions under process			

c. STATUS OF APPLICATION

COURSES INSPECTED FOR

Faculty / Subject	Extension of Approval	Increase in Intake of Seats		Remarks	
				Current Intake	Proposed increase in Intake
B. Pharm	✓ Yes	Yes	√ No	100	100

Note: Enclose relevant documents

A –I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Campus? If Yes, Give Details: Malla Reddy Engg. College,

Yes No

A – I. 6 a

Status of the Pharmacy Course:

Independent Building

Wing of another college

Separate Campus

Multi Institutional Campus

Examining Authority : The Registrar Osmania University, Hyderabad - 500 007
With complete postal 040-27098611; 040-27098039
Address, Telephone No and STD Code

Signature of the Head of the Institution

Signature of the Inspectors

B – DETAILS OF THE INSTITUTION

B –I.1 Name of the Principal		Prof. M. SUDHAKAR			
Qualification/ Experience	Qualification*		Teaching Experience Required	Actual experience	Remarks of the Inspectors
	M. Pharm	√	18 years, out of which 5 years as Prof. / HOD	29 years	
	PhD	√	10 years, out of which at least 05 years as Asst. Prof		

***Documentary evidence should be provided (enclosure-3)**

B –I.2: For institution seeking continuation of affiliation

Course	Date of last Inspection	Remarks of the Previous Inspection Report	Complied / Not Complied	Intake reduced/Stopped in the last 03 years*
B. Pharm	09/05/2014 & 10/05/2014	Nil	Complied	Nil

*Enclose Documents (Enclosure- 4)

B –I.3

Status of Governing Council:	Society
Details of the Governing Body	Enclosed (Enclosure- 5)
Minutes of the last Governing council Meeting	Enclosed (Enclosure- 5)

B –I.4

Pay Scales:

Staff	Scale of pay	PF	Gratuity	Pension benefit	Remarks of the Inspectors
Teaching Staff	AICTE Yes	Yes	Yes	Yes	
Non-Teaching Staff	State Government Yes	Yes	Yes	Yes	

B –I.5

B. Pharm Course: Admission Statement for the Past Three Years

ACADEMIC YEAR	Year 2014-15	Year 2015-16	Year 2016-17
Sanctioned	100	100	100
No. of Admissions	93	60	100
Unfilled Seats	7	40	0
No. of Excess Admissions	0	0	0

Request letter to PCI for neutralization of excess seats filled is Enclosed

Signature of the Head of the Institution

Signature of the Inspectors

B –I.6**Academic information: Percentage of UG results for the past three years based on University Calendar**

S. No.	Course	Year	Percentage of results
1	B.Pharmacy (2014-15)	I	73
		II	64
		III	72
		IV	92
2	B. Pharmacy (2015-16)	I	48
		II	54
		III	58
		IV	70
3	B. Pharmacy (2016-17)	I	-
		II	-
		III	-
		IV	-

B – II: Co – Curricular Activities / Sports Activities

Whether college has NSS Unit (Yes/No)? If no give reasons	Yes
NSS Programme Officer's Name	Dr. C. Parthiban
Programme conducted (mention details)	conducted NSS Programme in Dhulapally in the 28-29 March 2016
Whether students participating in University level cultural activities / Co- curricular/sports activities	Yes
Physical Instructor	Available
Sports Ground	Individual

Signature of the Head of the Institution

Signature of the Inspectors

PART- II PHYSICAL INFRASTRUCTURE

1. a. Availability of Land (B. Pharm courses) : **Available**
 a) 2.58 acres District HQ/Corporation/Municipality limit
 b) 0.5 acre for City / Metros
- b. Building : **Own**
- Σ. Land Details to be in name of Trust and Society
 Records to be enclosed
 Sale deed : **Enclosed (Enclosure- 7)**
- Σ. Building[†]:
 i) Approved Building plan, to be enclosed : **Enclosed (Enclosure- 8)**
 e. Total Built Area of the college building in Sq.mts : Built up Area 8506 sq.mt
 Amenities and Circulation Area 2584.8 sq.mts

Σ. **Class rooms:**

Total Number of Class rooms provided at the end of 4 Year Course

Class	Required No's	Available No's	Required Area * for each class room	Available Area in Sq.mts	Remarks of the Inspectors
B. Pharm	06	10	6 of 90 Sq. mts. (or) 4 of 150 sq. mts. with Public address System.	Six class rooms, each of 113 sq. mts. & Four class rooms, each of 75 sq. mts. and one seminar hall of 150 sq.mts.(all rooms are with LCD projectors and audiovisual systems)	

(*To accommodate 100 students)

3. Laboratory requirement at the end of 4 Years

Sl. No.	Infrastructure for	Requirement as per Norms	Available No. & Area in Sq mts	Remarks/ Deficiency
1	Laboratory Area for B.Pharm Course (12 Labs)	90 Sq .mts x n (n=10) – Including Preparation room – Desirable 75 Sq. mts – Essential	1830sq.mts.(12 labs of each 113 sq.mts and preparation room for each lab. and one computer lab)	
2	Pharmaceutics Pharmaceutical Chemistry Pharmaceutical Analysis Pharmacology Pharmacognosy Pharmaceutical Biotechnology (Including Aseptic Room) Total no. Laboratories for B.Pharm course	03 Laboratories 02 Laboratories 01 Laboratory 02 Laboratories 01 Laboratories 01 Laboratory 10 Laboratories *	4 3 1 2 1 1 12 labs & a separate lab for Computer applications	
3	Preparation Room for each lab (One room can be shared by two labs, if it is in between two labs)	10 sq mts (minimum)	20	
4	Area of the Machine Room	80-100 Sq.mts	113	
5	Central Instrumentation Room	80 Sq.mts with A/ C	80 sq.mts with A/ C	
6	Store Room – I	1 (Area 100 Sq mts)	100	
7	Store Room – II (For Inflammable chemicals)	1 (Area 20 Sq mts)	38	

*Number of laboratories required for entire course of 4 years.

Signature of the Head of the Institution

Signature of the Inspectors

† **The Institutions will not be permitted to run the courses in rented building on or after 31.12.2008**

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The work benches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The water taps should be non-leaking and directly installed on sinks. Drainage should be efficient.
5. Balance room should be attached to the concerned laboratories.

4. Administration Area:

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Principal's Chamber	01	30 Sq .mts	1	38 Sq.mt	
2	Office – I - Establishment	01	60 Sq. mts	1	77 Sq .mts	
3	Office – II – Academics					
4	Confidential Room					

Σ. Staff Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq mts	
1	HOD's for B. Pharm Course	Minimum 4	20 Sq mts x 4	4	20 Sq mts	
2	Faculty Rooms for B. Pharm course		10 Sq mts x n (n=No of teachers)	210 sq.mts area provided for 21 staff in 5 spacious rooms		

⊖. Museum, Library, Animal House and other Facilities

Sl.No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq. mts	
1	Animal House	01	80 Sq mts	1	113	
2	Library	01	150 Sq mts	1	300	
3	Museum	01	50 Sq mts (May be attached to the Pharmacognosy lab)	1	50	
4	Auditorium / Multi Purpose Hall (Desirable)	01	250 – 300 seating capacity	1	300	
5	Seminar Hall	01		1	150	
6	Herbal Garden (Desirable)	01	Adequate Number of Medicinal Plants	02	Adequate no. of medicinal plants	

Signature of the Head of the Institution

Signature of the Inspectors

7. Student Facilities:

Sl. No.	Name of infrastructure	Requirement as per Norms in number	Requirement as per Norms, in area	Available		Remarks/ Deficiency
				No.	Area in Sq .mts	
1	Girl's Common Room (Essential)	01	60 Sq.mts	1	77	
2	Boy's Common Room (Essential)	01	60 Sq.mts	1	77	
3	Toilet Blocks for Boys	01	24 Sq.mts	2	37	
4	Toilet Blocks for Girls	01	24 Sq.mts	2	37	
5	Drinking Water facility – Water Cooler (Essential).	01		1	1	
6	Boy's Hostel (Desirable)	01	9 Sq .mts / Room Single occupancy	
7	Girl's Hostel (Desirable)	01	9 Sq .mts / Room (single occupancy) 20 Sq mts / Room (triple occupancy)	1	40 Sqmts/ Room (triple occupancy)	
8	Power Backup Provision (Desirable)	01		01	01	

8. Computer and other Facilities:

Name	Required	Available		Remarks of the Inspectors
		No.	Area in Sq. mts	
Computer Room for B.Pharm Course	01 (Area 75 Sq mts)	1	77	
Computer (Latest Configuration)	1 system for every 10 students	60 systems with latest configuration	60	
Printers	1 printer for every 10 computers	6	6	
Multi Media Projector	01	4	6	
Generator (5KVA)	01	1	10	

Signature of the Head of the Institution

Signature of the Inspectors

Σ. Amenities (Desirable)

Name	Requirement as per Norms in area	Available		Not Available	Remarks/ Deficiency
		No.	Area in Sq. mts		
Principal quarters	80 Sq. mts	* The college provides transportation	
Staff quarters	16 x 80 Sq. mts		
Canteen	100 Sq. mts	1	120	available	
Parking Area for staff and students		1	250	available	
Bank Extension Counter		1	80	available	
Co operative Stores		1	20	Available	
Guest House	80 Sq. mts	1	80	available	
Transport Facilities for students				Available	
Medical Facility (First Aid)				Available	

Σ. *The college is located within the city limits. However, the management is providing transportation to all staff. No faculty is opting to stay in the college premises.

T. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed are as given below:

Sl. No.	Item	Titles (No)	Minimum Volumes (No)	Available		Remarks of the Inspectors
				Title	Numbers	
1	Number of books	150	2000 adequate coverage of a large number of standard text books and titles in all disciplines of pharmacy	1380	10771	
2	Annual addition of books		150 to 200 books per year	28	765	
3	Periodicals Hard copies / online		10 National 05 International periodicals	21 National 7 International periodicals		
4	CDS		Adequate No's	120		
5	Internet Browsing Facility		Yes (Minimum ten computers)	...	35	
6	Reprographic Facilities: Photo Copier Fax Scanner		01 01 01	01 01 01		
7	Library Automation and Computerized System: available					
8	Library Timings: 9:00 AM to 6:00 PM					

10.B. Library Staff:

	Staff	Qualification	Required	Available	Remarks of the Inspectors
1	Librarian	M. Lib	1	1	
2	Assistant Librarian	D. Lib	1	1	
3	Library Attenders	10 +2 / PUC	2	2	

Signature of the Head of the Institution

Signature of the Inspectors

PART III ACADEMIC REQUIREMENTS

Course Curriculum:

1. Student Staff Ratio: Theory 60:1 Practicals 15:1 **Remarks of the Inspectors**
(Required ratio --- Theory → 60:1 and Practicals → 20:1) If more than 20 students in a batch 2 staff members to be present provided the lab is spacious.

2. Scheme of B. Pharm Course: I year Annual and semester system from 2nd year

3. Date of Commencement of session / sessions:

Commencement	Completion
15/06/2015	08/04/2016

4. Vacation: Summer:

No of Days	30
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 Winter:

No of Days	06
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5. Total No. of working days:

200

Σ. Time Table:

Time Table for B. Pharm course **Enclosed (Enclosure-9)** Yes

Signature of the Head of the Institution

Signature of the Inspectors

Σ. Whether the prescribed numbers of classes are being conducted as per university norms

I B. Pharm (Academic year 2015-16):

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
1						
Anatomy, Physiology and Health Education	90	115	90	90	30X3	
Pharmaceutical Inorganic Chemistry	90	93	90	90	30X3	
Pharmaceutics-I (General and Dispensing Pharmacy)	90	119	90	90	30X3	
Mathematics / Biology	120	130		-	-	
Basic Computer Applications	90	114	90	90	30X3	

Signature of the Head of the Institution

Signature of the Inspectors

II B. Pharm: 1 semester

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspector s
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescri bed No of Hours 4	No of Hours Con ducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Ph. Organic Chemistry - I	60	65	60	60	15X4	
Pharmaceutical. Engineering – I	60	63	-	-	-	
Pharmaceutical Analysis – I (Chemical Analysis)	60	64	60	60	15X4	
Ph. Microbiology	60	60	60	60	15X4	
Communicative English*	60	61	-		-	

II B. Pharm: II Semester

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Presc ribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Ph.Organic Chemistry – II	60	67	60	60	15X4	
Pharmaceutical Biochemistry	60	66	60	60	15X4	
Pharmaceutical Engineering – II	60	68	60	60	15X4	
Pharmacognos y – I	60	66	---	---	---	
Environmental Studies*	60	60	---	---	---	

Signature of the Head of the Institution

Signature of the Inspectors

III B. Pharm: 1 semester

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Medicinal Chemistry – I	60	65	---	----	---	
Pharmaceutical Technology (Pharmaceutics – II)	60	72	60	60	15X4	
Physical Pharmacy – I	60	60	---	---	---	
Pharmacognosy – II	60	60	90	96	32X3	
Pharmacology – I	60	72	---	---	---	
Multimedia Language Lab	--	---	60	60	15X4	

III B. pharm 2 semesters

Subject 1	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Chemistry (Chemistry of Natural Products)	60	60	60	60	15X4	
Pharmacology – II	60	73	60	60	15X4	
Physical Pharmacy – II	60	66	60	60	15X4	
Forensic Pharmacy (Pharmaceutical Jurisprudence)	60	60	-	-	-	
Biostatistics (Pharmacostatistics)	60	60	-	-	-	

Signature of the Head of the Institution

Signature of the Inspectors

IV B. Pharm: 1 Semester

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
BioPharmaceutics & Pharmacokinetics	60	68	----	----	-----	
Pharmaceutical Analysis – II (Instrumental Analysis)	60	68	60	60	15X4	
Medicinal Chemistry – II	60	68	60	60	15X4	
Dosage formulation Design (Pharmaceutics– III)	60	63	60	60	15X4	
Ph. Business Management	60	61	---	---	---	

IV B. Pharm: II Semester

Subject	No of Theory Classes		Practicals			Remarks of the Inspectors
	Prescribed No of Hrs 2	No of Hours Conducted 3	Prescribed No of Hours 4	No of Hours Conducted 5	No of Classes Conducted to fulfill Prescribed Number of Hours as in Column 5 No. of classes x hours per class	
Pharmaceutical Biotechnology	60	60	60	60	15x4	
Hospital and Clinical Pharmacy	60	60	---	---		
Cosmetic Technology	60	60	60	60	15x4	
Pharmaco-informatics	60	63	60	64	16x4	

Signature of the Head of the Institution

Signature of the Inspectors

8 . Whether Tutorials are being conducted
(if any, as per university norms)

Yes

No

9. Number of Guest Lectures / Seminars / Work shops / Symposia / Presentations conducted during last Three years.

A.

Name of the Event	Year 2013-14	Year 2014-15	Year 2015-16
Guest Lectures	4	5	4
Seminars	2	1	1
Workshops	1	1	1
Symposia	1	1	1

B. Papers Presented / Published during last three years:

	Year 2013-14		Year 2014-15		Year 2015-16	
	National	International	National	International	National	International
Published	6	1	10	4	2	1
Presented	9	1	5	2	3	5

10. Whether Internal Assessments are conducted periodically as per university norms: copy enclosed (Enclosure-10)

Yes

No

Class	I Sessional Dates DD/MM/YY		II Sessional Dates DD/MM/YY		III Sessional Dates DD/MM/YY		Remarks of the Inspectors
	Theory	Practicals	Theory	Practicals	Theory	Practicals	
I B. Pharm							
II B. Pharm							
III B. Pharm							
IV B. Pharm							

Signature of the Head of the Institution

Signature of the Inspectors

11. Whether Evaluation of the internal assessments is Fair: Yes

Class	No of candidates scored more than 80%		No of candidates scored between 60-80%		No of candidates scored between 50-60%		No of candidates scored less than 50%.		Remarks of the inspectors	
	Theory	Practical	Theory	Practical	Theory	Practical	Theory	Practical		
I B.Pharm	15	55	37	32	22	1	19	2		
II	I Sem	10	60	34	62	30	15	78	14	
	II sem	8	64	37	60	31	17	76	10	
III	I Sem	5	62	29	86	21	0	89	0	
	II sem	9	19	49	52	24	34	63	2	
IV	I Sem	2	10	15	34	2	2	33	8	
	II sem	0	11	18	35	4	3	30	5	

12. Work load of Faculty members for B. Pharm (enclosure: 11)

Sl. No	Name of the Faculty	Subjects taught	B. Pharm		Total work load	Specific Remarks of the Inspector
			Th	Pr		

13. Percentage of students qualified in GPAT in the last Three Years:

Details	Year 2013-14	Year 2014-15	Year 2015-16
No. of Students Appeared	15	24	20
No. of Students Qualified	03	5	5
Percentage	20	22	25

14. Whether the Institution has an Industry – Institution Interaction cell yes No

If applicable please give the details for the previous Year: the institution is having interaction with SPECTRUM Pharma Solutions

Events	Details for the Previous Year
No. of Industrial visits	4
Industrial Tour	1
Industrial Training	3
No. of Resource Persons from the Industry for Guest Lectures	4
No. of Collaboration projects with Industry	...

15. Percentage of students Placed through the College Placement Cell in the Last Three Years:

Year	Year 2013-14	Year 2014-15	Year 2015-16
No. of students appeared for campus interview	20	25	43
% Placed	73	60	60

16. Whether Professional Society Activities are Conducted (Enclose Details): Yes No
(ISTE, IPA, APTI, ICTA and Related Societies)

College conducted one day National Seminar On 3/03/2016. College is conducting National seminar on 08th & 09th September 2016 in Association with APTI, AP Branch.

Signature of the Head of the Institution

Signature of the Inspectors

PART IV – PERSONNEL

TEACHING STAFF:

1. Details of Teaching Faculty for B.Pharm Course to be enclosed (Enclosure-12) in the format mentioned below:

Sl No	Name	Designation	Qualification	Date of Joining	Teaching Experience After PG	State Pharmacy Council Reg No.	Signature of the faculty	Remarks of the Inspectors

2. Qualification and number of Staff Members

Qualification		
M. Pharm	PhD	Others - Full Time

3. Teaching Staff required year wise exclusively for B.Pharm for intake of 100 Students.

	No. of staff required
1. Pharmaceutical Chemistry	7
2. Pharmaceutical Analysis	2
3. Pharmacology	4
4. Pharmacognosy	4
5. Pharmaceutics	6
6. Pharmacy Practice	1
7. Principal	1
Total	25
*Part time teaching Staff	3
Remarks of the Inspection Team	

*Part time teaching staff for Mathematics, Biology and Computer Science can be appointed.

Signature of the Head of the Institution

Signature of the Inspectors

4. Staff Pattern for B. Pharm courses Department wise / Division wise:

Professor: Asst. Professor: Lecturer

Department / Division	Name of the post	For strength of 100 students	Provided by the institution	Remarks of inspection team
Department of Pharmaceutics	Professor	1	1	
	Asst. Professor	2	2	
	Lecturer	3	3	
Department of Pharmaceutical Chemistry	Professor	1	1	
	Asst. Professor	3	3	
	Lecturer	3	3	
Department of Pharmacology	Professor	1	1	
	Asst. Professor	2	2	
	Lecturer	1	1	
Department of Pharmacognosy	Professor	1	1	
	Asst. Professor	1	1	
	Lecturer	2	2	
Department of Pharmacy Practice	Asst. Professor	1	1	
	Lecturer	1	1	
Department of Pharmaceutical Analysis	Professor	0	0	
	Asst. Professor	1	1	
	Lecturer	1	1	

5. Selection criteria and Recruitment Procedure for Faculty:

a.	Whether Recruitment Committee has been formed	Yes
b.	Whether Advertisement for vacancy is notified in the Newspapers	Yes
c.	Whether Demonstration Lecture has been conducted	Yes
d.	Whether opinion of Recruitment Committee Recorded	Yes

6. Details of Faculty Retention for: College started in the year 2004

Name of Faculty Member	Period	%
Not Applicable	Duration of 15 yrs. and above	---
Dr. M. Sudhakar, Dr. BVS Lakshmi	Duration of 10 yrs. and above	5
Dr. Yasmin Begum, Dr. Parthiban, Mrs. Umarani, Mrs. Aneesa, Mrs. Sunitha, Mrs. Nirmala, Mrs. Madhavalatha, Y. Divya, Uttam Prasad, Dr. K. Vijayasri, Dr. S. Sridhar, K. Naga Sravanthi	Duration of 5 yrs. and above	70
Dr. Siddhartha Bethi, Rahamat Unissa, G. Jyothi, D. Prasad, Dr. Vinay Rao, T. Hanuman, V. Neelima, Lakshmi Deepthi, Jyothi Kiran, Dr. K. Kishore Kumar, Sailaja, Alekhya, Sangeetha, Unsia, Pavani, Vikas, Apurva, Ratna deepthi, Sravan, Dr. Aravind Swamy, T. Praveen Kumar, S. Nirmala, Dr. Sankeerthana, Dr. Asha, Dr. Kameswari, Jayaprakash, Maheswari, Mounika, Ayesha, Chinmaya	Less than 5 yrs.	82

Signature of the Head of the Institution

Signature of the Inspectors

7. Details of Faculty Turnover:

Name of Faculty Member	Period	More than 50%	50%	25%	Less than 25%
Dr. Yasmin Begum, Dr. Parthiban, Mrs. Umarani, Mrs. Aneesa, Mrs. Sunitha, Mrs. Nirmala, Mrs. Madhavalatha, Y. Divya, Uttam Prasad, Dr. K. Vijayasri, Dr. S. Sridhar, K. Naga Sravanthi, Dr. Siddartha Bethi, Rahamat Unissa, G. Jyothi, D. Prasad, Dr. Vinay Rao, T. Hanuman, V. Neelima, Lakshmi Deepthi, N. Sravanthi, Jyothi Kiran, Dr. K. Kishore Kumar, Sailaja, Alekhya, Sangeetha, Unsia, S. Nirmala	% of faculty retained in last 3 yrs	yes			

8. Number of Non-teaching staff available for B. Pharm course for intake of 100 Students:

Sl. No.	Designation	Required (Minimum)	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	1 for each Dept	D. Pharm	06	B. Sc/ M. Sc/ B. Pharm/ D. Pharm	
2	Laboratory Assistants / Attenders	1 for each Lab (minimum)	SSLC	12	S.S.C	
3	Office Superintendent	1	Degree	1	B.A	
4	Accountant	1	Degree	1	B.Com	
5	Store keeper	1	D. Pharm/ Degree	1	B.Sc	
6	Computer Data Operator	1	BCA / Graduate with Computer Course	1	B.Tech (CSE)	
7	Office Staff I	1	Degree	1	MBA	
8	Office Staff II	2	Degree	2	BA	
9	Peon	2	SSLC	2	SSC	
10	Cleaning personnel	Adequate	---	6	...	
11	Gardener	Adequate	---	2	...	

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9. Scale of pay for teaching faculty: (Enclosure- 13)

Sl. No	Name	Qualification	Designation	Basic pay Rs.	DA Rs.	HRA Rs	CC A Rs.	Other allowance (DP) Rs.	Deductions			Bank A/C No	PAN No	EPF A/c no.	Total	Signature
									P T	T D S	E P F					

10. Whether facilities for Research / Higher studies are provided to the faculty? : Twenty two faculty members are pursuing their Ph. D program. (Inspectors to verify documents pertaining to the above)

11. Whether faculty members are allowed to attend workshops and seminars? Yes

(Inspectors to verify documents pertaining to the above)

12. Scope for the promotion for faculty: Promotions Yes

13. Gratuity Provided Yes

14. Details of Non-teaching staff members (list to be enclosed)

(Enclosure- 14):

Sl. No	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
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15. Whether Supporting Staff (Technical and Administrative) are encouraged for skill up gradation programs: Yes

- Ms. Gauthami, office Asst. is encouraged to study part time PG program
- Ms. Rajani, office Asst. is encouraged to study part time MBA program
- Five Lab Asst. have under gone training programme in Malla Reddy Hospital, Suraram.
- All other faulty are supported for higher education and treating as on duty for their examinations.

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PART V - DOCUMENTATION**Records Maintained: Essential**

Sl. No	Records	Yes	No	Remarks of the Inspectors
1	Admissions Registers	√		
2.	Individual Service Register	√		
3.	Staff Attendance Registers	√		
4.	Sessional Marks Register	√		
5.	Final Marks Register	√		
6.	Student Attendance Registers	√		
7.	Minutes of meetings- Teaching Staff	√		
8.	Fee paid Registers	√		
9.	Acquaintance Registers	√		
10.	Accession Register for books and Journals in Library	√		
11.	Log book for chemicals and Equipment costing more than Rupees one lakh	√		
12.	Job Cards for laboratories	√		
13.	Standard Operating Procedures (SOP's) for Equipment	√		
14.	Laboratory Manuals	√		
15.	Stock Register for Equipment	√		
16.	Animal House Records as per CPCSEA	√		

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the Inspectors**

Signature of

PART - VI

**1. Financial Resource allocation and utilization for the past three years:
(Audited Accounts for previous year to be enclosed) (Enclosure-15)**

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs 2016-17			Remarks of the Inspectors*
No.	Total budget sanctioned	Recurrin g	Non Recurring	Total budget sanctioned	Recurring	Non Returnin g	Total budget sanctioned	Recurring	Non Returnin g	
1	59658245	38548674	21109571	60094322	36759222	23335100	61278537	21390290	39888247	

2. Total amount spent on chemicals and glassware for the past three years:

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs 2016-17			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Chemicals	973226	973226	Chemicals	449419	449419	Chemicals	549419	246456	
2	Glassware	200592	200592	Glassware	160643	163895	Glassware	260643	122657	

3. Total amount spent on equipments for the past three years: (Enclosure-16) (Enclose purchase invoice)

Sl	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs 2016-17			Remarks of the Inspectors*
No.	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Equipment	1400000	1198000	Equipment	364260	264000	Equipment	3640260	288237	

4. Total amount spent on Books and Journals for the past three years:

Sl No.	Expenditure in Rs. 2014-15			Expenditure in Rs. 2015-16			Expenditure in Rs 2016-17			Remarks of the Inspectors*
	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	Total budget allocated	Sanctioned	Incurred	
1	Books	300000	208403	Books	370000	366836	Books	370000	216730	
2	Journals	80000	79474	Journals	50000	46716	Journals	50000	45000	

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PART VII – EQUIPMENT AND APPARATUS

Department wise list of minimum equipments required for B. Pharm (for a batch of 20 students)

DEPARTMENT OF PHARMACOLOGY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscopes	20	25	YES	
2	Haemocytometer with Micropipettes	20	20	YES	
3	Sahli's haemocytometer	20	20	YES	
4	Hutchinson's spirometer	01	01	YES	
5	Spygmomanometer	10	10	YES	
6	Stethoscope	10	10	YES	
7	Permanent Slides for various tissues	One pair of each tissue Organs and endocrine glands One slide of each organ system	Available	YES	
8	Models for various organs	One model of each organ system	Available	YES	
9	Specimen for various organs and systems	One model for each organ system	Available	YES	
10	Skeleton and bones	One set of skeleton and one spare bone	Available	YES	
11	Different Contraceptive Devices and Models	One set of each device	Available	YES	
12	Muscle electrodes	01	01	YES	
13	Lucas moist chamber	01	01	YES	
14	Myographic lever	01	01	YES	
15	Stimulator	01	01	YES	
16	Centrifuge	01	01	YES	
17	Digital Balance	01	01	YES	
18	Physical /Chemical Balance	01	01	YES	
19	Sherrington's Kymograph Machine / Polyrite	10	10	YES	

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20	Sherrington Drum	10	10	YES	
21	Perspex bath assembly (single unit)	10	10	YES	
22	Aerators	10	10	YES	
23	Computer with LCD	01	01	YES	
24	Software packages for experiment	01	01		
25	Standard graphs of various drugs	Adequate number	Adequate	YES	
26	Actophotometer	01	01	YES	
27	Rotarod	01	01	YES	
28	Pole climbing apparatus	01	01	YES	
29	Analgesiometer (Eddy's hot plate and radiant heat methods)	01	01	YES	
30	Convulsiometer	01	01	YES	
31	Plethysmograph	01	01	YES	
32	Digital pH meter	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required No.s	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Folin-Wu tubes	60	60	YES	
2	Dissection Tray and Boards	10	15	YES	
3	Haemostatic artery forceps	10	20	YES	
4	Hypodermic syringes and needles of size 15,24,26G	10	10	YES	
5	Livers, cannulae	20	25	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

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DEPARTMENT OF PHARMACOGNOSY

Equipment:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Microscope with stage micrometer	20	30	YES	
2	Digital Balance	02	02	YES	
3	Autoclave	02	02	YES	
4	Hot air oven	02	02	YES	
5	B.O.D.incubator	01	01	YES	
6	Refrigerator	01	01	YES	
7	Laminar air flow	01	01	YES	
8	Colony counter	02	02	YES	
9	Zone reader	01	01	YES	
10	Digital pH meter	01	01	YES	
11	Sterility testing unit	01	01	YES	
12	Camera Lucida	20	20	YES	
13	Eye piece micrometer	20	20	YES	
14	Incinerator	01	01	YES	
15	Moisture balance	01	01	YES	
16	Heating mantle	20	20	YES	
17	Flourimeter	01	01	YES	
18	Vacuum pump	02	02	YES	
19	Micropipettes (Single and multi channeled)	05	05	YES	
20	Micro Centrifuge	01	01	YES	
21	Projection Microscope	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Reflux flask with condenser	20	20	YES	
2	Water bath	20	20	YES	
3	Clavengers apparatus	10	10	YES	
4	Soxhlet apparatus	10	10	YES	
6	TLC chamber and sprayer	10	10	YES	
7	Distillation unit	01	01	YES	

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DEPARTMENT OF PHARMACEUTICAL CHEMISTRY**Equipment:**

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Hot plates	05	05	YES	
2	Oven	03	03	YES	
3	Refrigerator	01	01	YES	
4	Analytical Balances for demonstration	05	05	YES	
5	Digital balance 10mg sensitivity	10	10	YES	
6	Digital Balance (1mg sensitivity)	01	01	YES	
7	Suction pumps	06	06	YES	
8	Muffle Furnace	01	01	YES	
9	Mechanical Stirrers	10	10	YES	
10	Magnetic Stirrers with Thermostat	10	10	YES	
11	Vacuum Pump	01	01	YES	
12	Digital pH meter	01	01	YES	
13	Microwave Oven	02	02	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Distillation Unit	02	02	YES	
2	Reflux flask and condenser single necked	20	20	YES	
3	Reflux flask and condenser double / triple necked	20	20	YES	
4	Burettes	100	100	YES	
5	Arsenic Limit Test Apparatus	25	25	YES	
6	Nessler's Cylinders	50	50	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

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DEPARTMENT OF PHARMACEUTICS**Equipment:**

Sl. No.	Name	Minimum Required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Mechanical stirrers	20	20	YES	
2	Homogenizer	10	10	YES	
3	Digital balance	05	05	YES	
4	Microscopes	10	10	YES	
5	Stage and eye piece micrometers	15	15	YES	
6	Brookfield's viscometer	01	01	YES	
7	Tray dryer	01	01	YES	
8	Ball mill	01	01	YES	
9	Sieve shaker with sieve set	01	01	YES	
10	Double cone blender	01	01	YES	
11	Propeller type mechanical agitator	05	05	YES	
12	Autoclave	01	01	YES	
13	Steam distillation still	01	01	YES	
14	Vacuum Pump	01	01	YES	
15	Standard sieves, sieve no. 8, 10, 12,22,24, 44, 66, 80	10 sets	10 sets	YES	
16	Tablet punching machine	01	01	YES	
17	Capsule filling machine	01	01	YES	
18	Ampoule washing machine	01	01	YES	
19	Ampoule filling and sealing machine	01	01	YES	
20	Tablet disintegration test apparatus IP	02	02	YES	
21	Tablet dissolution test apparatus IP	01	01	YES	
22	Monsanto's hardness tester	02	02	YES	
23	Pfizer type hardness tester	01	01	YES	
24	Friability test apparatus	01	01	YES	
25	Clarity test apparatus	01	01	YES	
26	Ointment filling machine	01	02	YES	
27	Collapsible tube crimping machine	01	01	YES	

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28	Tablet coating pan	01	01	YES	
29	Magnetic stirrer, 500ml and 1 liter capacity with speed control	05 EACH 10	05 EACH 10	YES	
30	Digital pH meter	01	01	YES	
31	All purpose equipment with all accessories	01	01	YES	
32	Aseptic Cabinet	01	01	YES	
33	BOD Incubator	02	02	YES	
34	Bottle washing Machine	01	01	YES	
35	Bottle Sealing Machine	01	01	YES	
36	Bulk Density Apparatus	02	02	YES	
37	Conical Percolator (glass/ copper/ stainless steel)	10	10	YES	
38	Capsule Counter	02	02	YES	
39	Energy meter	02	02	YES	
40	Hot Plate	02	02	YES	
41	Humidity Control Oven	01	01	YES	
42	Liquid Filling Machine	01	01	YES	
43	Mechanical stirrer with speed regulator	02	02	YES	
44	Precision Melting point Apparatus	01	01	YES	
45	Distillation Unit	01	01	YES	

Apparatus:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Ostwald's viscometer	20	20	YES	
2	Stalagmometer	20	20	YES	
3	Desiccator*	10	10	YES	
4	Suppository moulds	20	20	YES	
5	Buchner Funnels (Small, medium, large)	05 each	05 each	YES	
6	Filtration assembly	01	01	YES	
7	Permeability Cups	05	05	YES	
8	Andreason's Pipette	05	05	YES	
9	Lipstick moulds	10	10	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory & department.

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PHARMACEUTICAL BIOTECHNOLOGY

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Orbital shaker incubator	01	01	YES	
2	Lyophilizer (Desirable)	01	--	...	
3	Gel Electrophoresis (Vertical and Horizontal)	01	01	YES	
4	Phase contrast/Trinocular Microscope	01	01	YES	
5	Refrigerated Centrifuge	01	01	YES	
6	Fermenters of different capacity (Desirable)	01	
7	Tissue culture station	01	01	YES	
8	Laminar airflow unit	01	01	YES	
9	Diagnostic kits to identify infectious agents	01	01	YES	
10	Rheometer	01	01	YES	
11	Viscometer	01	01	YES	
12	Micropipettes (single and multi channeled)	01 each	01	YES	
13	Sonicator	01	01	YES	
14	Respirometer	01	01	YES	
15	BOD Incubator	01	01	YES	
16	Paper Electrophoresis Unit	01	01	YES	
17	Micro Centrifuge	01	01	YES	
18	Incubator water bath	01	01	YES	
19	Autoclave	01	01	YES	
20	Refrigerator	01	01	YES	
21	Filtration Assembly	01	01	YES	
22	Digital pH meter	01	01	YES	

NOTE: Adequate number of glassware commonly used in the laboratory should be provided in each laboratory and department.

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CENTRAL INSTRUMENTATION ROOM:

Sl. No.	Name	Minimum required Nos.	Available Nos.	Working Yes / No	Remarks of the Inspectors
1	Colorimeter	01	01	YES	
2	Digital pH meter	01	01	YES	
3	UV- Visible Spectrophotometer	01	01	YES	
4	Flourimeter	01	01	YES	
5	Digital Balance (1mg sensitivity)	01	01	YES	
6	Nephelo Turbidity meter	01	01	YES	
7	Flame Photometer	01	01	YES	
8	Potentiometer	01	01	YES	
9	Conductivity meter	01	01	YES	
10	Fourier Transform Infra Red Spectrometer (Desirable)	01	01	YES	
11	HPLC	01	02	YES	
12	HPTLC (Desirable)	01	--	...	
13	Atomic Absorption and Emission spectrophotometer (Desirable)	01	--	...	
14	Biochemistry Analyzer (Desirable)	01	--	...	
15	Carbon, Hydrogen, Nitrogen Analyzer (Desirable)	01	--	...	
16	Deep Freezer (Desirable)	01	--	...	
17	Ion- Exchanger	01	01	YES	
18	Lyophilizer (Desirable)	01	--	...	

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Observation of the Inspectors:

Compliance of the last recommendations by Inspectors

Specific observations if not complied

Signature of Inspectors:

1.

2.

Note:

- 1. The Inspection Team is instructed to physically verify the details and records filled up by the college in the application form submitted by the college, which is with you now and record the observations, opinions and recommendations in clear and explicit terms.**
- 2. The team is requested to record their comments only after physical verification of records and details.**

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Signature of the Inspectors